



LeCours, Catherine

From: Surbrugg, Edward -- EMI [Edward.Surbrugg@ttemi.com]
Sent: Monday, February 12, 2007 10:24 AM
To: Cade, Aaron -- EMI; Madej, Edward -- EMI; Allewalt, Jessica -- EMI; Reynolds, Christopher -- EMI; Dorian, Randy -- EMI; Stockwell, Mark -- EMI
Cc: LeCours, Catherine
Subject: FW: revised comments to tape
Attachments: tape comments.zip

Please see EPA's latest data management organizational structure for Troy. Please look this over to ensure there are no fatal flaws. There is a list of recommended activities on page 2 and the first 3 are due this Friday. Based on the numbered activities, the specifics are:

1. I believe Randy Dorian is working with Deb Goeldner and Marty to get the latest Libby field forms in PDA formats. I will follow up and verify this.
2. I will talk with Aaron to see what is meant by "local file storage structure for PDFs and digital photos".
3. Ed M. is working on the Proposed Data Standards (due this Friday). Ed M. is also helping me to rewrite Chapter 6, the Data Management section, to incorporate Marty's new flow chart and dataset management scheme.

Chris Reynolds is working on incorporating the "gist" and basic details from the SOP on "Visual Determination of Vermiculite in Soils" into the exterior TAPE field work section of the TAPE Work Plan.

Catherine mentioned that she might be coming over early this week to help clarify the details necessary to revised the Draft TAPE work plan and to get other items moving ahead. TtMaxim (Roger and Keith) are stopping by today (maybe this morning) and we are going to firm up the field work scheduling. Thanks everyone.

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-----Original Message-----

From: McComb.Martin@epamail.epa.gov [mailto:McComb.Martin@epamail.epa.gov]
Sent: Monday, February 12, 2007 7:44 AM
To: clecours@mt.gov; Surbrugg, Edward -- EMI
Cc: Peronard.Paul@epamail.epa.gov; Hoogerheide.Roger@epamail.epa.gov; Gilbert.John@epamail.epa.gov; Schaefer.Joe@epamail.epa.gov; McGuire.Frank@epamail.epa.gov; Cibulskis.Robert@epamail.epa.gov
Subject: revised comments to tape

See attached.

Changes include:

- C.L. advised using PDA forms for everything. As a results, I dropped recommendation to use LibbyVCS.
- I added details regarding Scribe.net use to aid my discussions with ERT.

When forms are finalized, we need to talk about QA procedures.

2/12/2007